

Monday, 7 June 2021

## **CABINET**

A meeting of **Cabinet** will be held on **Tuesday, 15 June 2021** commencing at **5.30 pm**

The meeting will be held in the Town Hall for decision makers all other interested parties are encouraged to attend remotely via Zoom (the links to the meeting are set out below)

Join Zoom Meeting

<https://us02web.zoom.us/j/89458995305?pwd=SHZJajhGT2VRWmxDejRNb241WkdPZz09>

Meeting ID: 894 5899 5305

Passcode: 085363

One tap mobile

+443300885830,,89458995305#,,,,\*085363# United Kingdom

+441314601196,,89458995305#,,,,\*085363# United Kingdom

Where a person would like to attend in person, it is requested that they notify our Governance Support Team on 207087 or [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk), so that arrangements can be made to ensure meetings are held safely, in accordance with Covid secure guidelines.

### **Members of the Committee**

Councillor Steve Darling (Chairman)

Councillor Carter

Councillor Long

Councillor Cowell

Councillor Morey

Councillor Law

Councillor Stockman

---

## **Together Torbay will thrive**

---

Download this agenda via the free modern.gov app on your [iPad](#), [Android Device](#) or [Blackberry Playbook](#). For information relating to this meeting or to request a copy in another format or language please contact:

**Lisa Antrobus, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# CABINET AGENDA

1. **Apologies**

To receive apologies for absence.

2. **Minutes**

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 25 May 2021.

(Pages 5 - 18)

3. **Disclosure of Interests**

(a) To receive declarations of non pecuniary interests in respect of items on this agenda.

**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda.

**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

4. **Communications**

To receive any communications or announcements from the Leader of the Council.

5. **Urgent Items**

To consider any other items the Chairman decides are urgent.

6. **Matters for Consideration**

7. **Oldway Mansion, Estate and Gardens**

To consider a report that provides an update and seeks approval for the Oldway Trust to be confirmed as the Council's primary community partner in respect of Oldway Mansion, the estate and gardens.

(Pages 19 - 30)

8. **Leasehold disposal Pier Point Restaurant and Retail Unit, Torbay Road, Torquay** (Pages 31 - 41)  
To consider a report that seeks approval for the Council to enter into an Agreement for Lease to allow the existing tenant to invest in and extend their premises and then, following the completion of the work, to have a new lease.
9. **Torbay Growth Fund** (Pages 42 - 54)  
To consider a report that recommends the removal of the Investment and Regeneration Fund Strategy from the Policy Framework and renames and reviews the current Torbay Economic Growth Fund criteria.
10. **DHSC COVID Funded Project Delivery** (Pages 55 - 63)  
To consider a report that sets out the current arrangements and plans for the Contain Outbreak Management Fund (COMF).
11. **Social Value Procurement Policy** (Pages 64 - 112)  
To consider a report that seeks agreement of the Social Value Procurement Policy.
12. **Customer Relationship Management System** (Pages 113 - 152)  
To consider a report that proposes the appointment of Civica as the preferred supplier for the new Customer Relationship Management (CRM) and allocate the budget accordingly to implement and maintain the new system.
13. **Community Safety - Update on Violence Against Women and Girls** (Pages 153 - 177)  
To consider a report on the above.

**Instructions for the Press and Public for joining the meeting**

To meet Covid-19 secure arrangements this meeting will be held via a hybrid system with the actual decision makers e.g. members of the Cabinet and key officers meeting in person, at the Town Hall, Torquay. All other people which includes persons who have registered to speak, are encouraged to attend remotely via Zoom.

People will not be prohibited from attending meetings in person but where that number exceeds our maximum Covid-19 secure numbers, the meeting will be adjourned to enable the meeting to continue safely in an alternative location.

Where persons would like to attend meetings in person, it is requested that they notify our Governance Support Team on (01803) 207087, so that arrangements can be made to ensure meetings are held, in accordance with Covid secure guidelines.

If you are joining remotely, via an iPad you will need to install Zoom which can be found in the App Store. You do not need to register for an account just install the software. You only need to install the software once. For other devices you should just be taken direct to the meeting.

### **Joining a meeting remotely via Zoom**

Click on the link provided on the agenda above and follow the instructions on screen. If you are using a telephone, dial the Zoom number provided above and follow the instructions. (**Note:** if you are using a landline the call will cost up to 13p per minute and from a mobile between 3p and 55p if the number is not covered by your inclusive minutes.)

You will be placed in a waiting room, when the meeting starts the meeting Host will admit you. Please note if there are technical issues this might not be at the start time given on the agenda.

Upon entry you will be muted and your video switched off so that only the meeting participants can be seen. When you join the meeting the Host will unmute your microphone, ask you to confirm your name and update your name as either public or press. Select gallery view if you want see all the participants.

If you have joined the meeting via telephone, your telephone number will appear on screen and will be displayed for all to see until the Host has confirmed your name and then they will rename your telephone number to either public or press.

### **Meeting Etiquette - things to consider when attending a virtual meeting**

- Background – the meeting is public and people will be able to see what is behind you therefore consider what you will have on display behind you.
- Camera angle – sit front on, upright with the device in front of you.
- Who else is in the room – make sure you are in a position where nobody will enter the camera shot who doesn't want to appear in the public meeting.
- Background noise – try where possible to minimise background noise.
- Aim to join the meeting 15 minutes before it is due to start.